



Aging and Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, March 3rd, 2026

Call to Order

The meeting was called to order by John Donohue at 1:05 pm.

Roll Call

Committee Members Present: Mike Wineke, Mary Roberts, John Donohue, Carol O'Neil, Lou Klein

Attended by zoom: Todd Wiedenhoef, LaRae Schultz, Katie Dixon, Frankie Fuller,

Not present:

Present from ADRC: ReBecca Schmidt, Erika Holmes, Tonya Runyard, and Casey Anderson.

Certification of Compliance with Open Meetings Law

It was determined that the committee follows Open Meetings Laws.

Approval of Agenda

No changes were made to the agenda.

Approval of February 3rd, 2026, Minutes

Mike Wineke made a motion to approve the Meeting Minutes, Lou Klein seconded. Motion carried. Minutes stand approved.

Communications

No communications shared.

Public comment

There were no public comments.

Announcements:

No announcements made.

Update ADRC & Aging Program 2026 Key Outcome Indicators- ReBecca Schmidt

ReBecca shared an update on the progress of the 2026 Key Outcome Indicators. See attached KOI reports.

ADRC Program Update:

ADRC Supervisor, Erika Holmes reported:

The ADRC has a social work intern from UW-Whitewater for the Spring Semester. Savannah Schmieder will be shadowing various roles in the department. She is working on her bachelor's degree. The ADRC will have an intern in Summer and Fall Semesters of 2026 and another intern Fall 2026/Spring 2027 semesters. Both are working on their bachelor's degrees.

In February, 20 of 20 functional screens were calculated following the KOI guidelines and the KOI was met. No “Notice in Delay” letters were mailed. Of the 20 FS, 19 were eligible at a NH-LOC, meaning the individual is eligible to enroll in a full-benefit long-term care program. 1 individual was determined at a non-NH LOC, and none were determined functionally ineligible. 6 people enrolled with Family Care and 4 people were referred to IRIS. The rest are pending MA approval, their enrollment counseling appointment is scheduled in the future, they chose not to enroll, or staff are trying to reach them to schedule their enrollment counseling appointment.

2026 year-to-date, the ADRC is 37 of 37 in compliance with the KOI.

For February, 296 unique clients were served, meaning they received at least one unit of service. The year-to-date average is 301 unique clients served monthly. Event contacts are counted separately. In January, there were 65 contacts at the Marquardt New Year, New You Wellness Fair. In February Erika presented it to the Fort Health Care Hospital discharge planning team on ADRC services. 4 staff including RNs and social workers attended.

Upcoming outreach and/or marketing events include:

3/18/26: Spring Senior Fair in Fort Atkinson

4/4/26: Spring into Wellness at the Fort Atkinson Club Community Center

5/13/26: Sullivan Health Fair

5/13/26: Watertown Senior Fair

Dementia Care Specialist Update

I, the Dementia Care Specialist, shared that in February, I had 179 total contacts. During the month of February, I facilitated/co-facilitated 7 support groups. The coalitions/committees/networking meetings that I attended/supported this month were Wake-Up Watertown, Watertown Networking Group, A Day with Lewy Meeting, & Southeast Jefferson County Senior Resource Fair Meeting. I supported 2 Memory Cafés. I attended the Alzheimer’s Association Advocacy Day and an Elder Advisor’s Law Workshop. I provided memory screens for the ladies group at Oakland Cambridge Presbyterian Church in Cambridge. I offered Coffee & Questions as outreach in Jefferson. I met with Lake Mills Club 55 to discuss future programming.

Frankie Fuller asked about hosting a class in the community, open to the public about what is normal aging and what are signs of Dementia. What should people be looking for and when should they be talking to their doctors about it? Frankie asked about holding it in the Fort Health Care auditorium. The Parish Ministry Coalition may help with advertisement in local churches. LaRae has a contact she will share with Tonya.

Tonya Runyard
Dementia Care Specialist

Nutrition Program Update:

ReBecca Schmidt reported:

The current wait list for the Senior Nutrition Program stands at 2 people in the Sullivan area. Many people that would be on the wait list have been taken off temporarily due to acute health needs. The Nutrition supervisor continues to evaluate people on the wait list regularly.

Meal costs are tracked bimonthly with the invoice received from Atlantis Valley. The trend continues to go down but looks like it may be plateauing. The waitlist was enacted to bring the overall program budget closer to the awarded grant amount each year.

A Nutrition Program (PT) Administrative Assistant has been hired and will be starting March 9th. Her name is Kelly Horton. The team is making space for her to share an office with the Senior Nutrition Assessor, (PT). The Jefferson Senior Center Site Manager has given her notice to voluntarily terminate her position due to moving out of state. The team is hopeful this position will be posted and filled soon. Until it is filled the supervisor will be working on daily coverage of the site to make sure there is no interruption in the participants' meals.

January – February:

- New participants added – 11
- Reassessments – 20

March:

- Reassessments due – 12

ReBecca Schmidt
ADRC Director

Transportation Program Update:

Mobility Manager Casey Anderson reported:

Ridership for the ADRC of Jefferson County Driver/Escort Service in February 2026 totaled 949 one-way rides. There were 31 new riders and 145 unique clients served.

Transportation KOI: KOI 1: 99.16% of qualifying medical ride requests were met this month with goal at 95%. All but 4 qualifying rides that followed policy criteria were not completed, so this goal was achieved.

Key Updates:

- A “side loading” 2025 Chrysler Voyager WC Van is on order to replace Vehicle 58 with funding from a 2025 5310 Grant. This came February 11th and is currently in use. We will be wrapping it once we get and approve the draft.
- Brochures on ADRC Transportation Services Day Trips were created.
- Distributed more Volunteer Pull-Tabs around Jefferson County.
- First Presentation at River Crest Apartments Tenant Monthly meeting in Jefferson.
- First Day Trip to the Paine Museum on February 18th a success!

Discussion on Items for next agenda:

Council members and terms

What is normal aging vs. Dementia signs event.

Remarks:

None.

Adjourn: John Donohue declared the meeting adjourned at 2:08pm.

Respectfully submitted,
 ReBecca Schmidt
 ADRC Division Manager

Program	Program Manager	2026 KOI	January	February
Elder Benefit Specialist	Emma Borck Betty Jaeckel	Offer 9 Welcome to Medicare Classes throughout the year	1/9	2/9
Disability Benefit Specialist	Shelly Wangerin Betty Jaeckel	Offer 9 Welcome to Medicare Classes throughout the year	1/9	2/9
ADRC	Erika Holmes	100% of all functional screens will be determined no later that 30 days from the date the ADRC receives a request or expression of interest	17 of 17	20 of 20
Transportation Services	Casey Anderson	95% of qualifying medical ride requests are met.	Met	Met

Program	Program Manager	2026 KOI	January	February
Dementia Care Specialist	Tonya Runyard	Offer 4 Dementia Friendly Businesses trainings and 5 additional community trainings.	1 community training	1 community training
Family Caregiver Support Specialist	Kim Herman	Help facilitate at least 2 of the 4 quarterly Caregiver Trainings – Virtually and in Person.	Not Met	1 of 2
Senior Nutrition Program	Kimberly Lafler	Increase congregate dinners by 5% by end of 2026 by offering educational activities at Meal Sites. 2025 monthly average 436. Goal for 2026 - 458.	In Progress	In Progress
Health Promotions	All Aging Programs	Offer 6 Evidence-Based Health Promotion Programs in 2026.	Not Met	1/6